

2017-12-01

ATTENDANCE

PAC members must send regrets if they cannot attend a meeting. If 3 consecutive meetings are missed, with no replacement from the organization represented, **then it is expected that the PAC member will clarify their interest.**

ROLE OF THE PAC CHAIR

- Chairs Meetings
- Principle representative and spokesperson for the committee.
- Facilitates decisions through consensus where possible, otherwise a vote
- Works in cooperation with RAP Coordinator & RAP Team to organize, compile and present information to the PAC.

ANNUAL MEETING AND ELECTION OF OFFICERS

An annual meeting will be held in April of each year at which time a year-end report will be presented. Election of (co-) chairs will take place every second year. If circumstances warrant (illness), an election can be held which does not coincide with the regular 2 year cycle.

PAC members in good standing are eligible to vote.

OBSERVERS

The attendance of observers at PAC meetings may assist the committee in carrying out its mandate and achieving Remedial Action Plan goals, as such, observers are welcome to attend meetings.

Observers do not participate in committee decision and, at the discretion of the chair, may be restricted to certain deliberations. Observers may address the meeting, and respond to points made by from PAC members, at the discretion of the chair.

Observers may be asked to leave the meeting room for in-camera discussion, at the discretion of the chair.

MEDIA

The media may attend all PAC meetings.

ANNUAL MEETING

An annual meeting shall be held in April each year.

